

Interpreting SCORE Data Reports



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<u>Safety</u>, <u>Communication</u>, <u>Operational Reliability and</u> <u>Engagement (SCORE) Survey Domains</u>

Culture Domains Improvement Readiness* Local Leadership Burnout Personal Burnout Teamwork Safety Work-Life Balance

Engagement Domains** Growth Opportunities Job Certainty Intentions to Leave Decision Making Advancement Workload Strain

* Some facilities only administer the SCOR (Culture domains), so your reports may not include the Engagement domains

*- the "Learning Environment" domain was renamed "Improvement Readiness." The items remained exactly the same.

Why Look at Data by Work Setting?



All Work Settings in One Hospital

The two charts below illustrate why it is important to look at data at the Work Setting level. Even though the Hospital has a good average score (74%), you can see the vast difference in perceptions within that hospital's work settings.



All Hospitals in a System



The SRH Reporting Platform Landing Page



C 🟠 🔒 Secure | https://reports.safeandreliablecare.com/

https://reports.safeandreliablecare.com/login.html

otml



(your hospital login)	
Sign in	

Reporting Platform Landing Page



elect a Report template:	Den ine te Inelude	Benulation		
Over new Report - Culture and Engagement	in Report	Work Settings:	All work settings selected -	
Overview Report - Culture Only	Readiness	Positions:	All positions calcoted -	
Overview Report - Engagement Only	Burnout Climate Personal Burnout		All positions selected •	
Work Setting Report(s) - Culture and Engagement	 Teamwork Safety Climate 			
Work Setting Report(s) - Culture Only	Work-Life Balance Figure Balance Fi	Other Report Options: Compare work settings in each domain Include bar charts for question level responses		
Work Setting Report(s) - Engagement Only				
Combined Work Settings Report - Culture and Engagement		Compare positie	ons in each domain oar charts for question level responses	
Combined Work Settings Report - Culture Only	 Engagement: Decision Making 	Bar Chart Sort By:	Bar Chart Sort Order:	
Combined Work Settings Report - Engagement	 Engagement: Advancement 	Percent	 Descending 	
Uniy	Engagement: Workload Strain Custom Questiona	 Hide work settir 	ng labels	

The Select a Report Template list and Domains to Include in Report will vary depending on whether your facility included Engagement.

The overview recent will provide a view of the hospital with a comparison of each work setting and each position type for each selected domain score. It can optionally compare the response of the provide state of the setting setting and/or position types of respondents.

Reporting Platform Landing Page





The Population selectors allow you to select the Work Setting(s) and Position Type(s) to include in any of the reports.

The overview report will provide a view of the hospital with a comparison of each work setting and each position type for each selected domain score. It can optionally compare the responses for each question across the work settings and/or position types of respondents.

Reporting Platform Landing Page





The overview report will provide a view of the hospital with a comparison of each work setting and each position type for each selected domain score. It can optionally compare the responses for each question across the work settings and/or position types of respondents.

Other Report Options allow you to show bar charts for each item (in addition to the Domains) for each work setting and each position. You can also choose how to sort the charts: to see % of Positive/Neutral/Negative on items: and if work setting labels (names) should appear. 9



Types of Reports

The Overview Report



Select a Report Template:

Overview Report - Culture and Engagement

Overview Report - Culture Only

Overview Report - Engagement Only

Work Setting Report(s) - Culture and Engagement

Work Setting Report(s) - Culture Only

Work Setting Report(s) - Engagement Only

Combined Work Settings Report - Culture and Engagement

Combined Work Settings Report - Culture Only

Combined Work Settings Report - Engagement Only

- Domains to Include in Report:
- Improvement
 Readiness
- Local Leadership
- Burnout Climate
- Personal Burnout
- Teamwork
- Safety Climate
- Work-Life Balance
- Engagement: Growth
- Opportunities
- Engagement: Job Certainty
- Engagement: Intentions to Leave
- Engagement: Decision Making
- Engagement:
- Advancement Engagement:
- Workload Strain
- Custom Questions
- Population: Work Settings: All work settings selected -Positions: All positions selected -Other Report Options: Compare work settings in each domain Include bar charts for question level responses Compare positions in each domain Include bar charts for question level responses Bar Chart Sort By: Bar Chart Sort Order: Name Ascending Percent Descending Show Positive/Neutral/Negative on question bar charts Hide work setting labels

The overview report will provide a view of the hospital with a comparison of each work setting and each position type for each selected domain score. It can optionally compare the responses for each question across the work settings and/or position types of respondents.

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The Work Setting Report





The work setting report will iterate over each work setting selected in the Work Setting dropdown defined in Population. It will create an individual report for each work setting and automatically download the PDF report for that work setting. In the work setting report, the results for the individual work setting can be compared to the the work settings. Additionally, a break down of the results by position for respondents in that work setting can be provided.

The Combined Work Setting Report





All work settings selected -All positions selected -

- Compare work settings in each domain Include bar charts for question level responses
- Compare positions in each domain Include bar charts for question level responses
 - Bar Chart Sort Order:
 - Ascending Descending
- Show Positive/Neutral/Negative on guestion bar charts
- Name of Combined Work Settings (i.e. Inpatient Units, Department ABC, John Smith' Units, etc.)

The combined work setting report allows you to create a report for a subset of all of the work settings in your hospital. For example, if you selected all of your ambulatory units in the Work Setting drop-down, you can label that as 'Ambulatory Units' in the Name of Combined Work Setting Report field. The results for each selected domain will be providing comparing across work settings in your combined group, and/or by positions in the combined group.

You can label the Combined Work Settings report as appropriate for the work settings you select (a dept or service line, etc).



Looking at a Report

Report Main Page







Buttons on Top Left Side of Page





Buttons on Top Right Side of Page





Work Setting Report: ICU SCORE Survey Culture Results

The first page of a report shows the Survey Period, # of Work Settings in the Hospital, and the Hospital Response Rate.

Demo Hospital

Survey Period: July 2015 Total work settings surveyed: 46 Current period response rates: - Demo Hospital: 68%

Survey results are increasingly accurate as response rates (RR) rise. We do not report work setting data with response rates <40% or with fewer than 5 responses. At 40-60% RR, the data requires other corroboration (i.e. interviews of staff). At >60% RR, the data depicts an accurate image of a work setting.



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Each Domain is Represented by a "Radar Diagram"



Domain Score for the Work Setting





Domain Score by POSITION TYPE







Item Scores

All items are on a scale of 1-5:

- (1) Strongly Disagree
- (2) Disagree
- (3) Neither Agree nor Disagree
- (4) Agree
- (5) Strongly Agree
- (na) Not applicable

THE **ITEM SCORE** reflects the percentage of respondents who chose "Agree" (4) or "Strongly Agree" (5) on an individual positively-worded item.



Understanding the Item Score

On a positively worded item, the score is the % of respondents who "Agreed Slightly" or "Agreed Strongly."

It is also important to look at the amount of "Neutral" (yellow). There might not seem like much difference in these two groups (38% positive vs 40% positive) but the group on the upper bar has a much higher percentage of people who are "truly" negative.



Individual Item Score for Work Setting



Percentage who agreed slightly or agreed strongly with each question.

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Individual Item Score by POSITION TYPE



In this work setting, the learning environment allows us to gain important insights into what we do well.

Note: Any group with fewer than 5 respondents will automatically go into a group called "Other." People who did not select their position type will also be in that group.





Why Does My Domain Score Seem So Low?

Domain scores measure the percentage of individuals who have strong scores *consistently across most or all of the items* within the domain: To achieve high domain scores requires that ALL work setting components are robust.

Work Settings in transition, or working on improvement, should evaluate change in individual questions – these have less demanding thresholds than domain scores.



Understanding Negative Domains and Items



Understanding "Negative" Domains

These work settings are

more burned out than the ones at the bottom

Two Domains (Burnout and Personal Burnout) are "negative", meaning that LOWER scores are better (you want people to be less burned out). Note how the Radar Diagram and Bar Chart are RED. The most favorable scores are when respondents Strongly Disagree or Disagree with all items.





A Simple Rule

GREEN: the more you see, the better! GOOD

RED: the less you see, the better! BAD

Domain Radars



The Radar Diagrams at the the *beginning of each Domain in the report* show all the items with in that Domain, whether a Positive or Negative Domain:





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Summary Domain Score Radars

There is also a Radar diagram that shows each Domain Score – one for all Culture Domains and one for all Engagement Domains. You will note that even the 'negative' domains (such as Burnout), are represented on these reports as % Positive for consistency:





Understanding "Negatively Worded" <u>Items</u>

Several Domains include a combination of items that are positively worded and some that are negatively worded – i.e., for some items the most favorable response is for people to Agree or Strongly Agree, but for others the most favorable response is for them to Disagree or Strongly Disagree. As an example, here is a negatively worded question as it appears on the survey:

"In this work setting, it is difficult to speak up if I perceive a problem with patient care."

We want people to "Disagree" or "Strongly Disagree" with this item (choose a 1 or a 2), because we always want to have a work setting where people feel free to speak up if they perceive a problem with patient care.

Using both positive and negative items is a common and well-validated strategy in surveys because it acts as a "speed bump" that keeps respondents from simply selecting all positive or negative scores.

Reverse Scoring



When both positively and negatively worded items are in the same Domain (such as Teamwork or Safety), you will see that the negatively worded item is 'reversed' in the reports, so that all the items in the Domain have the same scoring (i.e. 4 or 5 is the best):

"It is difficult to speak up if I perceive a problem with patient care"

is represented on Radar Diagrams and Bar Charts in the report as:

"It is NOT difficult to speak up if I perceive a problem with patient care."

The favorable score of 1 or 2 (Strongly Disagree, Disagree) is 'reverse scored' to count as a 4 or 5 (Agree, Strongly Agree)



Understanding Benchmarks



Benchmarks on Positive Items/Domains

Learning Environment by Work Setting



The scores indicating the 25th%ile, 50th%ile, and 75th %ile are shown on the top of each bar chart for Domains or Items at the work setting level (not for slides showing Role Types). The legend to the right of the chart shows the database statistics.

See the next page for how to interpret these data.

Benchmarks on Positive Items/Domains





Benchmarks on Negative Items/Domains



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Adding a Scatterplot to Your Report

From a standard report, click the "Add Slide" Button in the header.

🕄 New Report 🔀 Save a	as PDF	Logout	₽ Add Slid	Move Slide Up	✤ Move Slide Down	前 Delete Slide
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On the menu that appears, click on the Scatterplots

Tab

Radar/Bar Charts Scatter	plots		
Chart Type: (reset) Radar Diagram Bar Chart Domain: (reset) Culture	Wo Ungs: Position All work settings selected + All positions All positions selected +	Slide Options: No additional settings available	
 Engagement Learning Environment 	Search available slides by type or question text Q		
Local Leadership Burnout Climate Personal Burnout	Radar Diagram: All Culture Domains		
 Personal Burnout Teamwork 	Radar Diagram: All Engagement Domains		
Safety Climate Work-Life Balance Findagement: Growth	Radar Diagram: Learning Environment		
Opportunities Engagement: Job	Bar Chart: Learning Environment by Work Setting	Slide Preview:	
Certainty Engagement:	Bar Chart: Learning Environment by Position		
Intentions to Leave Engagement: Decision Making Engagement:	Bar Chart: Learning Environment Question by Work Setting In this work setting, the learning environment utilizes input/suggestions from the people that work here.		
Advancement Engagement: Workload Strain Custom Questions	Bar Chart: Learning Environment Question by Position In this work setting, the learning environment utilizes input/suggestions from the people that work here.		
Group By: (reset) Work Setting Position	Bar Chart: Learning Environment Question by Work Setting In this work setting, the learning environment integrates lessons learned from other work settings.		

Cancel Add Slide

Choose the domains/items of interest for each axis

<u>Helpful Hint</u>: The Domains which correlate most strongly are:

Learning Environment & Local Leadership

Teamwork & Safety



On the same menu, choose the work settings or position⁴⁴ types you want to see represented on the scatterplot.

Population:		
ork Settings:	All work settings selected -	
ositions:	Select all	
	3 East	
-axis: Domain Question	4 East CDU	Scatterplot Slide Options:
Search available x-axis values by type or ou	4 West	Group By:
	✓ 5 East	 Work Setting Position
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	Behavioral Health	Slide Preview:
Learning Environment Question	Cardiac Neuro Testing	
avie: O Domoin O Question	Case Management/UR	
	Cath Lab/Pacemaker/CVCU	
Search available y-axis values by type of qu	🛛 СТ	
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Learning Environment Question	Diagnostic Clinics	
In this work setting, the learning environment i	✓ ED	
settings.	S Endo/MP	
Learning Environment Question	Family Birthplace/WH	

Radar/Bar Charts

Scatterplots

Choose the work settings or position types you want to see labeled on the scatterplot.

ork Settings:	All work settings selected -	
Positions	All Work Soulings Solocieu	
	All positions selected -	
axis: Domain	Question	Scatterplot Slide Options:
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In this work setting, the learning	ig environment integrates lessons learned from other work	Behavioral Health
settings.		Cardiac Neuro Testing
1		



Search available x-axis values by type or question text	Group By:
	Work Setting Position
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Learning Environment Question In this work setting, the learning environment integrates lessons learned from other work settings.	11 work settings selected -
Learning Environment Question	Slide Preview:
tis: Domain Question	
Search available y-axis values by type or question text	
Learning Environment Question In this work setting, the learning environment is protected by our local management.	
Learning Environment Question In this work setting, the learning environment is protected by our local management. Local Leadership	For the set of the set

Cancel Add Slide

Why Use a Scatterplot



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A Scatterplot is a great way to display data for many units at once and understand where there is opportunity for improvement at a hospital level. In this case it would make sense to focus initially on those work settings in the lower left quadrant.

5 Respondents

You can use the selectors to identify only certain work settings (all high risk, all Medicine units, etc) to make it easier to read.



Further Resources

RESOURCES

Annual	
SOORE Survey Culture and Engagement Survey Results	
Demo Hospital	Overview Benert
Harrary Period: July 2018 Total much ant lings surveyed: 40	Overview Report
Carrel partie requires reas	CODE Current Culture
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The Value of an Integrated Survey	alt avalla
 The SCORE survey measures important dimensions of organizational culture. The core instrument integrates 	
subty cuture, local leadership, learning systemi, realience / burnout and work-life balance. The full instrument interaction consistence encourses is well	
- The insights are critical for organizational improvement	Donorti
 Specific actions can be taken to leverage organizational objections of different actions of functional interaction of the objection of different actions of functional interaction of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection of the objection o	
strengths and address areas of fundamental opportunity.	
Tate & Balance and State a	
Why are Culture and Engagement Important?	
 They reflect the behaviors and beliefs within an organization. 	
 There are behaviors that create value individually, for the patient and the organization. 	
- There are behaviors that create unacceptable risk.	
 These atfludes and behaviors are reflected in how people interact with each other both internally and externally with calenda and fiber families. 	
- Culture and Engagement are the social glue.	•
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salaming a svetomen borran > tils sokaning in kaning antarenal.	CONFIDENTIAL V
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Addtional Resources:

Interpreting Results

Three other resources are available on on the Reporting Platform. When you click these inks, they download as PDFs.

and Engagement Survey Deculta



Improvement Form

Debriefing Tips

Interpreting and Using Your **SCORE** Survey Results

Table of Contents*

SCORE Survey Overview

 Understanding Domains and Items

 Culture Domains

 C1 Improvement Readiness Domain

 C2 Local Leadership Domain

 C3 Resilience / Burnout and Work-life Balance Domains

 C4 Teamwork Domain

 C5 Safety Climate Domain

 Engagement Domains

 E1 Growth Opportunities Domain

 E2 Advancement Domain

 E3 Job-Related Uncertainty About the Future Domain

 E4 My Intentions to Leave Domain

 E5 Workload Domain

 E6 Participation in Decision Making Domain

Guide to Interpreting Results An explanation of the Culture and Engagement items, questions to ask during debriefing and actions to take.

* Direct hyperlinks to each section of the document.

Debriefing Tips

Quick Tips about

how to lead a

Debriefing Session

to understand the

context regarding

results and help

prioritize things to

work on .



Quick Tips: Debriefing SCORE Survey Data

1) Who Should Lead a Debriefing Session?

It is preferable for the someone other than the manager/work setting leader to lead the debriefing session, because:

- Staff may be more comfortable speaking up to someone other than their manager, especially
 regarding issues of leadership and psychological safety
- · A person from outside the unit will 'drill down' on issues that someone familiar with the unit may not

It can be difficult for Managers to get out of "problem solving" mode and to just listen to staff

'Neutral' staff from Quality, Safety, Risk, Human Resources, and Nursing Education are often an excellent resource for facilitating debriefing sessions. Work Setting Managers can debrief a unit other than their own (preferably not in same department/service line), which can be very educational for them.

2) Where should a Debriefing Session take place? How many should attend?

Find a quiet place close to the unit (NOT a nurse's station) so that staff can attend most easily. A break room is often an ideal location. Debriefing Sessions should take place on each shift (day, evening, night, weekend) to ensure that there is adequate representation of opinions from the entire staff. The overall goal is to have at least 50% of unit staff participate in a debriefing session.

3) The person conducting the Debriefing Session should:

- Arrange group in a circle if possible
- · Introduce themselves and state their purpose (to share results and elicit insights)
- Explain that what they record is anonymous, but non-identifiable examples and quotes will be shared with management

4) Helpful tips for getting the most out of Debriefing Sessions:

- Ask open ended questions and 'drill down' to clarify the responses
- Ask for clarification when items are discrepant
- Allow the respondents to talk -- no problem-solving or updating
- Clarify amounts when respondents use words like "always" or "never"
- Use summarization to bridge pauses, stimulate further conversation.
- · Draw out quiet participants, but be respectful that silence can be an indicator of discomfort
- Turn the item into a fill-in-the-blank statement. ("It is difficult to speak up if I perceive a problem with
 patient care because _____.")
- Ask open-ended questions, or ask staff to describe their work ("On your last shift, tell me something that was frustrating/worrisome/irritating...")
- Use the qualitative comments entered at the time of survey to stimulate conversation ("A respondent suggested that/expressed concern that..." Does that resonate? Do you think that is an issue? What are your suggestions for fixing that?)

5) Writing Up Notes

- Note # of participants, role types, date/time/shift
- · Group quotes and examples into similar categories, such by Survey Domain or by theme
- Share the notes/writeup with work setting and organization leadership



Post-Survey Improvement Work

Selecting Items to Work On

SCORE measures many aspects of organizational culture, and deciding which item(s) members of a work setting should address can be overwhelming. However, there is logic to apply so that chosen items will generate the best overall results for patients, staff, and the organization. To ensure engagement and improvement, be sure to select item(s) that 1) are of interest to those in the work setting, 2) are appropriate for group action and 3) members of the work setting can impact, change, and improve.

Some things to keep in mind:

- Low scores may seem the most logical to focus on, but only if the item is amenable to
 fixing and the team is interested in improving this area. If the item with the lowest score
 is going to be exceptionally difficult to address because of the underlying issues, don't
 go after it unless the wherewithal exists in the improvement group to tackle the
 problem. This can be very frustrating for a group and it is better to start small and have
 some more modest 'wins' before tackling more complex problems.
- At least as important as the overall score for an item is the degree to which different
 members of the work setting agreed or disagreed with it. If, for example, only 30% of
 the nurses think there is good teamwork, but 80% of the doctors do, this is probably
 something to work on! You will want to determine, first of all, if the concerns about
 teamwork are within the group (the nurses are saying that there is poor teamwork
 among themselves) or across groups (between nurses and physicians or others).
- The ability for members of the work setting to make an impact on the item or items they choose to work on is an important consideration. Some issues, like concerns about staffing and frustration about EMRs, need to be acknowledged and addressed to the extent that the team can effect change, but these issues may be out of the scope of something the team can influence. It is important for the team to address and work on some issues that can be resolved -- this builds confidence and capacity to take on other and ultimately more complex issues. There is no problem too small to be fixed; often the "little" things are the most annoying and have a tremendous impact on day-to-day worklife.
- Items in the Local Leadership domain are primarily directed toward the manager or leader(s) of the work setting. Even if they are among the lowest scoring, they are not something that the other members of a work setting can address. It is a good idea, however, to use that data as a guide for inquiry with the staff: how often and in what manner do staff want feedback? How can they make themselves more accessible to staff? What process can we implement that would provide more consistent and valued feedback?

Post-Survey Improvement Form

How to select issues and

items to work on at the

Work Setting level.